

App Fee Paid $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment Type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Received by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AIP Management, LLC

Full Service Property Management

P. O. Box 2091

Winchester, VA 22604

Phone: 540-665-8700

[www.aipmanagement.managebuilding.com](http://www.aipmanagement.managebuilding.com)

**Rental Application**

* Each adult, age 18 and older, is required to submit a complete application.
* There is a non-refundable application fee of $35 cash per adult to apply.
* This application is an offer to rent. The Deed of Lease is a legally binding contract.
* Occupancy is subject to possession being delivered by the current occupant. The property is accepted “as is” unless otherwise noted below or by attachment.
* This application, each occupant and each pet are subject to acceptance and approval by landlord and/or the management company.
* The applicant is responsible for obtaining property and liability insurance (renter’s insurance) and assuming utility account(s), where required, before occupying the Premises.
* Any move-in fees, utility deposits, or specialty passes/permits are the responsibility of the applicant.
* Only those persons listed in the application are to live on the Premises

By completing this rental application, you agree to the above conditions and authorize the processing of this application to verify any information contained herein and to perform any credit or investigate inquiries necessary in properly evaluating this application, and any renewal. If any information is found to be false or misleading, the application may be summarily rejected.

***Upon submission of application***

Please insure the following accompanies said application:

* **Copies** of 2 months’ worth of paystubs for each adult applying
* Copy of driver’s license **and** social security card for each adult applying
* $35.00 application fee in cash

|  |
| --- |
| **AIP use only**  Today’s Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of anticipated Move-In:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Property Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Term of Lease: \_\_\_\_\_\_\_\_ months  Monthly Rent: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Security Deposit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Pet Deposit: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Monthly Pet Fee: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Will this application be joint with any other applications: Yes \_\_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_\_\_

Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Co-Applicant Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you hear about us? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal Information**:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Text?\_\_\_\_\_\_\_ Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Residential History:**

1. Current Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates of Occupancy: \_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rent/Mortgage: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlord/Management/Mortgage Co: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for moving: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is/Was rent paid in full and current: Yes \_\_\_\_\_\_\_\_\_\_\_ or No \_\_\_\_\_\_\_\_\_\_\_\_\_

1. Previous Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates of Occupancy: \_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rent/Mortgage: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlord/Management/Mortgage Co: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for moving: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is/Was rent paid in full and current: Yes \_\_\_\_\_\_\_\_\_\_\_ or No \_\_\_\_\_\_\_\_\_\_\_\_\_

**Employment History:**

1. Current Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_\_\_

From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Salary: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per year month week

Supervisor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Previous Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_\_\_

From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Salary: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per year month week

Supervisor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Income: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per year month week

Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you in the military or a dependent of someone in the military? Yes \_\_\_\_\_\_\_\_\_\_\_ or No \_\_\_\_\_\_\_\_\_\_

**References or Designated Contacts:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Address | Phone Number | Relationship |
|  |  |  |  |
|  |  |  |  |

**Other Occupants:** (anyone over 18 must submit application)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name, M.I** | **M/F** | **D.O.B** | **Relationship** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Pets:** Yes \_\_\_\_\_\_\_\_\_\_\_\_ or No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type: \_\_\_\_\_\_\_\_\_\_\_\_\_ Breed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Weight: \_\_\_\_\_\_\_\_\_\_\_ Neutered/Declawed M/F

Type: \_\_\_\_\_\_\_\_\_\_\_\_\_ Breed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Weight: \_\_\_\_\_\_\_\_\_\_\_ Neutered/Declawed M/F

Type: \_\_\_\_\_\_\_\_\_\_\_\_\_ Breed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Weight: \_\_\_\_\_\_\_\_\_\_\_ Neutered/Declawed M/F

**Vehicles:**

Year: \_\_\_\_\_\_ Make: \_\_\_\_\_\_\_\_\_\_ Model: \_\_\_\_\_\_\_\_\_\_\_\_ Color: \_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_Tag: \_\_\_\_\_\_\_\_\_

Year: \_\_\_\_\_\_ Make: \_\_\_\_\_\_\_\_\_\_ Model: \_\_\_\_\_\_\_\_\_\_\_\_ Color: \_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_Tag: \_\_\_\_\_\_\_\_\_

Year: \_\_\_\_\_\_ Make: \_\_\_\_\_\_\_\_\_\_ Model: \_\_\_\_\_\_\_\_\_\_\_\_ Color: \_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_Tag: \_\_\_\_\_\_\_\_\_

**Additional Information**

Do you plan to bring a waterbed or large aquarium over 5 gallons onto the premises? Yes \_\_\_\_\_ No \_\_\_\_

Do you intend to smoke or permit smoking in the premises? Yes \_\_\_\_\_ No \_\_\_\_

Have you ever filed for bankruptcy? Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_ (if yes, what year) \_\_\_\_\_\_\_\_

Have you/occupants been convicted of a felony? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_

If yes, explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been evicted? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

If yes, when and why: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any judgments? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

If yes, why: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you gone through a foreclosure? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_ (if yes, what year) \_\_\_\_\_\_\_\_\_

Are you party to a lawsuit? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

Do you pay alimony or child support? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_ Amt per month : $\_\_\_\_\_\_\_\_

Are you a co-signer for a loan or another lease? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_ Amt per month : $\_\_\_\_\_\_\_\_

Have you ever had a rental application rejected? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

If yes, why: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been served a late rent notice? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_ (if yes, when ) \_\_\_\_\_\_\_\_\_\_\_\_

Were you ever asked to vacate a property? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

Did you give notice at your current address? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_\_\_

How would you rate your credit? Bad \_\_\_\_\_\_\_\_\_\_ Fair \_\_\_\_\_\_\_\_\_\_\_ Good \_\_\_\_\_\_\_\_

Name in which your utilities are now billed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Debts:** (List major loans or credit card debt)

|  |  |  |  |
| --- | --- | --- | --- |
| Type of Loan | Creditor | Balance | Monthly Payment |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

If you were to have financial difficulty meeting your obligation to pay rent, do you know someone that would be willing/able to assist you financially?

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you know anyone looking for a rental? If you refer a friend whom signs a separate lease with us, we will pay you a referral reward.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Security deposits are non-refundable if the applicant cancels this application prior to move in, once approved.

**Agreement & Authorization**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made and the verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application and does not constitute a rental or lease agreement in whole or in part. I further understand that there is a non-refundable fee to cover the processing of my application and I am not entitled to a refund even in the case of my application being denied. Any questions regarding a rejected application must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please note that AIP Management works strictly for and acts as a fiduciary for the property owner unless otherwise disclosed in writing. If you are a tenant, applicant, or someone looking for a rental, we strongly advise that you seek professional representation before speaking to us or engaging in a legally binding contract with any property management company if you should choose. Thank you.***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Received | Application Fee Paid | Security Deposit | Pet Deposit | Payment  Type | Received By |
|  | $ | $ | $ |  |  |
|  | $ | $ | $ |  |  |
|  | $ | $ | $ |  |  |
|  | $ | $ | $ |  |  |

Employer Fax #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AIP Management, LLC**

**Full Service Property Management**

PO Box 2091, Winchester, VA 22604

Phone: 540-665-8700

Employment Verification Authorization Release Form

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Applicant) have applied for a rental property with the property manager **AIP Management, LLC**. In order to verify my current employment, I hereby authorize my employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Employer) to release the requested information to my prospective landlord/property manager **AIP Management, LLC** . Please respond to this request at your earliest convenience.

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SSN:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant STOP here, below will be completed by AIP Management, LLC.**

To be completed by Employer**:**

Is applicant employed with your company? Yes\_\_\_\_\_ No\_\_\_\_\_

Is applicant in good standing with your company? Yes\_\_\_\_\_ No\_\_\_\_\_

How long has applicant been employed with your company? \_\_\_\_\_\_\_\_

Is applicant employed: FT\_\_\_\_\_ PT\_\_\_\_TEMP\_\_\_\_\_

Salary $\_\_\_\_\_\_\_\_\_\_\_ hourly/weekly/ bi-weekly/monthly/ annually

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor Signature Date

Apartment/Landlord Fax #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AIP Management, LLC**

**Full Service Property Management**

PO Box 2091, Winchester, VA 22604

Phone: 540-665-8700

Tenant Verification Authorization Release Form

This form is used to obtain information regarding the tenant history of applicants for rental housing.

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (Applicant) hereby authorize \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Landlord) to speak with **AIP Management, LLC** about the applicant’s tenancy at the following address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant STOP here, the below will be completed by AIP Management, LLC.**

To be completed by landlord/agent:

Is applicant in good standing? Yes\_\_\_\_\_ No\_\_\_\_\_

Was applicant ever late on rental payment? Yes\_\_\_\_\_ No\_\_\_\_\_If so how many times\_\_\_\_\_\_\_

Did applicant have any violations on file? Yes\_\_\_\_\_ No\_\_\_\_\_

Would you rent to applicant again? Yes\_\_\_\_\_ No\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Landlord/Property Manager Date